

**OFFICE OF THE REGISTRAR**  
**MARIST COLLEGE**  
**DIPLOMA/CERTIFICATE REORDER FORM**

There is a \$25 fee for a diploma or certificate reorder.  
If you wish to have your diploma expedited there is an additional \$15 fee.

Name:

(Exactly as you wish it to appear on your diploma/certificate.)

Name while at Marist:(if different)

**(If your name has changed since your last request, please complete and attach a [Change of Directory Information Form](#))**

CWID or Social Security #:

Date of Graduation:  Degree:

**Mailing Address:**

Address

City  State  Zip Code

Country

Email:

Phone Number

Student Signature: \_\_\_\_\_

Amount enclosed: \$  Checks made payable to: Marist College

**Request will not be processed without student signature and payment included.**

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**Mail To:**  
Registrar's Office  
Marist College  
3399 North Road  
Poughkeepsie, NY 12601  
(845)575-3250

**FOR OFFICE USE ONLY**  
Date Received: \_\_\_\_\_  
Date Ordered: \_\_\_\_\_  
Date Mailed: \_\_\_\_\_  
Fee Paid: \$ \_\_\_\_\_